

**Northumberland County Council**  
**Cramlington, Bedlington and Seaton Valley Local Area Council**  
**Work Programme 2021-22**

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## TERMS OF REFERENCE

To enhance good governance in the area and ensure that the Council's policies take account of the needs and aspirations of local communities and do not discriminate unfairly between the different Areas.

- (b) To advise the Cabinet on budget priorities and expenditure within the Area.
- (c) To consider, develop and influence policy and strategy development of the Council, its arms-length organisations, and other relevant bodies, to ensure that they meet local requirements and facilitate efficient and transparent decision making.
- (d) To receive information, consider and comment on matters associated with service delivery including those undertaken in partnership agencies, affecting the local area to ensure that they meet local requirements, including matters relating to community safety, anti-social behaviour and environmental crime.
- (e) To consider and refer to Cabinet any issues from a local community perspective with emerging Neighbourhood Plans within their area, and consider local planning applications as per the planning delegation scheme
- (f) To consider and recommend adjustments to budget priorities in relation to Local Transport Plan issues within their area, and to make decisions in relation to devolved capital highway maintenance allocations.
- (g) To engage, through the appropriate networks, with all key stakeholders from the public, private, voluntary and community sectors to facilitate the delivery of area priorities. This will include undertaking regular liaison with parish and town councils.
- (h) To inform, consult and engage local communities in accordance with Council policy and guidance, through the appropriate networks.
- (i) To, as appropriate, respond or refer with recommendations to local petitions and councillor calls for action.
- (j) To make certain appointments to outside bodies as agreed by Council.
- (k) To determine applications for grant aid from the Community Chest, either through Panels for individual Local Area Councils, or through the Panel of Local Area Council Chairs for countywide applications.
- (l) To refer and receive appropriate issues for consideration to or from other Council Committees, and as appropriate invite Portfolio Holders to attend a meeting if an item in their area of responsibility is to be discussed.
- (m) To exercise the following functions within their area:-
  - (i) the Council's functions in relation to the survey, definition, maintenance, diversion, stopping up and creation of public rights of way.
  - (ii) the Council's functions as the Commons Registration Authority for common land and town/village greens in Northumberland.
  - (iii) the Council's functions in relation to the preparation and maintenance of the Rights of Way Improvement Plan.
  - (iv) the Council's functions in relation to the Northumberland National Park and County Joint Local Access Forum (Local Access Forums (England) Regulations 2007.
  - (v) the Council's role in encouraging wider access for all to the County's network of public rights of way and other recreational routes.

## **ISSUES TO BE SCHEDULED/CONSIDERED**

**Standard items updates:** Public question time (bimonthly, not at planning only meetings), petitions (bimonthly, not at planning only meetings), members' local improvement schemes (bimonthly)

**To be listed:**

Enhanced Services with Parish and Town Councils  
Off-street Electric Vehicle Charging Points  
Cycling and Walking Board  
Enforcement

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Work Programme 2021-22

21 July 2021

- Planning
- Petition Report
- Local Services Update
- Appointment to Outside Bodies
- Members' Local Improvement Schemes

18 August 2021

- Planning and Rights of Way

22 September 2021

- Petitions – Fly tipping in Seghill
- Policing in the Community - update
- Local Services Update
- Police & Crime Commissioner (*deferred to January*)
- Local Transport Plan Update

20 October 2021

- Planning and Rights of Way (*Meeting cancelled*)

17 November 2021

- Planning and Rights of Way
- Petition Report
- Youth Services
- Northumberland Communities Together
- Winter Preparedness and Resilience
- Local Services Update

22 December 2021	
	<ul style="list-style-type: none"> <li>• Planning and Rights of Way</li> </ul>
19 January 2022	
	<ul style="list-style-type: none"> <li>• Planning and Rights of Way</li> <li>• Budget Presentation</li> <li>• Police and Crime Commissioner</li> <li>• Local Services Update</li> <li>• Members' Local Improvement Schemes</li> </ul>
22 February 2022	
	<ul style="list-style-type: none"> <li>• Planning and Rights of Way</li> <li>• Local Transport Plan</li> </ul>
23 March 2022	
	<ul style="list-style-type: none"> <li>• Planning and Rights of Way</li> <li>• Local Services Update</li> <li>• Members Local Improvement Schemes</li> </ul>
20 April 2022	
	<ul style="list-style-type: none"> <li>• Planning and Rights of Way</li> </ul>

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Monitoring Report 2021-22

<b>Date</b>	<b>Report</b>	<b>Decision</b>	<b>Outcome</b>
<b>21.07.21</b>	Petition for additional parking at Mayfield Dale, Cramlington	The report be deferred to allow for further information	It was suggested that an officer report on the issue could be taken to Scrutiny and possibly Cabinet.
	Local Services Issues	That the information be noted and issues set out in the bullet points be followed up.	
	Members Local Improvement Schemes	That the report be noted	
	Appointments to Outside Bodies	That the information be noted.	
<b>22.09.2</b>	Petition from Seghill Clean Team regarding fly-tipping in Seghill	Report to be organised for future meeting.	
	Policing and Community Safety Update	That the information be noted.	

	Local Services Issues	That the information be noted and issues set out in the bullet points be followed up.	
	Local Transport Update	That the information be noted.	
	Leasehold Reform	That the information be noted.	